

Moving in checklist

Bromford.
Shared Ownership

One month to go

- ☐ Get estimates from a removal firm and confirm in writing, or arrange van hire if you're doing your own removals
- ☐ Check your home contents policy for cover at your new address during your move
- ☐ Notify dentist and doctors to transfer records to new practices
- ☐ Confirm school transfers
- ☐ Start packing boxes and clearly label each one by room (if this is not being done by your removal company)
- ☐ Arrange for childcare and/or pet care while you are moving

Two weeks to go

- ☐ Dispose of unwanted items from cupboards, attics and sheds
- ☐ Arrange a postal redirection order for your mail
- ☐ Run down freezer foods and other perishables
- ☐ Cancel any local services you receive and settle outstanding bills, e.g. newspaper, window cleaners etc.

Double check change of address for

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| ☐ Bank/building society | ☐ Inland Revenue |
| ☐ Insurance companies | ☐ Council offices |
| ☐ Premium bonds and savings certificates | ☐ Social security |
| ☐ Credit cards and store cards | ☐ Clubs and memberships |
| ☐ Driving licences | ☐ Milk and other direct delivery services |
| ☐ Mortgage providers | ☐ Relatives and friends |

One week to go

- ☐ Finalise moving arrangements with removal/van hire company
- ☐ Label any items to be left behind
- ☐ Finish as much of your packing as possible so you have everything ready to go
- ☐ Put together a tool kit with screwdrivers, pliers, hooks, bulbs etc that should be kept handy for moving day
- ☐ Send out change of address details to friends and relatives

One day to go

- ☐ Defrost fridge/freezer or switch to maximum cold setting if taking them with you
- ☐ Walk around your house for a final, thorough check – take time doing this to ensure you leave nothing
- ☐ Moving in checklist.
- ☐ Pack a box of essentials with kettle, mugs, scissors, sharp knife, refreshments, hand and tea towels and toilet rolls. Keep handy so it's the first box to be unpacked at your new home

Moving day

- ☐ Ensure your mobile phone is fully charged
- ☐ Turn off central heating and all electrical appliances
- ☐ Make a note of gas, electric and water meter readings
- ☐ Check all storage spaces have been cleared and lock all windows and doors

You will receive a call from New Homes Sales to confirm monies have been received Once received, meet with the Sales Consultant on site to have formal handover of the keys to your new home.